

City of Manchester

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MANCHESTER FIRE DEPARTMENT VOLUNTEER APPLICATION

400 E MAIN ST | MANCHESTER, IA 52057 | PH 563.927.4242 | FAX 563.927.3103

The City of Manchester is an equal opportunity employer. Applicants are considered for employment without regard to race, color, national origin, sex, age, handicap, disability, citizenship status, or any other basis prohibited by law, unless such basis constitutes a *bona fide* occupational qualification. The City of Manchester will comply with any legal obligation to provide reasonable accommodation to qualified individuals with disabilities.

PLEASE PRINT

Date _____

Name _____

Last

First

Middle

Mailing Address _____ E-Mail Address _____

Primary Phone _____ Cell Phone _____

Are you over 18? ☐ Yes ☐ No Are you legally authorized to work in the US? ☐ Yes ☐ No

Have you served as a volunteer fireman in the past? ☐ Yes ☐ No If yes, list date and location _____

Do you have any relatives employed as volunteer fireman? ☐ Yes ☐ No If yes, please list _____

Emergency Contact Name _____ Emergency Phone Number _____

High School _____ Did you graduate? ☐ Yes ☐ No

College/Business/Trade/Tech School _____ Major _____ Did you graduate? ☐ Yes ☐ No

Military Service

Branch of Service _____ Years of service _____ Honorably discharged? ☐ Yes ☐ No

Reserve Status _____ Years of service _____ Honorably discharged? ☐ Yes ☐ No

Attendance requirements if in the Reserve or Guard _____

Fire Experience & Training

Have you received Firefighter training in the past? ☐ Yes ☐ No Type _____ Date _____

Have you received EMS training in the past? ☐ Yes ☐ No Type _____ Date _____

Work Experience & Training

Can you operate heavy equipment? ☐ Yes ☐ No Type _____

Do you have any mechanical, electrical or other specialized work experience? ☐ Yes ☐ No Type _____

Do you have any physical or health limitations that could interfere with your performance for this volunteer position? ☐ Yes ☐ No

Can you swim? ☐ Yes ☐ No Do you have any breathing difficulties? ☐ Yes ☐ No

Are you claustrophobic? ☐ Yes ☐ No Do you have any allergies? ☐ Yes ☐ No

Do you have a fear of heights? ☐ Yes ☐ No Do you have any mental or physical difficulties? ☐ Yes ☐ No

Have you had any major illness, injury or surgery in the past 3 years? ☐ Yes ☐ No

Have you been convicted of a felony or misdemeanor other than a minor traffic violation? If yes, please explain. ☐ Yes ☐ No

Please explain _____

Driver's License Number _____ Social Security Number _____

Do you have truck driving experience? ☐ Yes ☐ No Type of Vehicle _____

Do you have your CDL? ☐ Yes ☐ No Class ☐ A ☐ B ☐ C Endorsements _____

What hours are you available to respond to emergency calls? _____ Approximate minutes from fire station _____

Candidate will be expected to attend following meetings and training sessions

Weekly Monday meetings, 7:00 – 9:00pm? ☐ Yes ☐ No

Do you have any responsibilities that may prevent you from meeting the job requirements? ☐ Yes ☐ No

Employment History

Present Employer _____ City/State _____ Contact _____

Position Held _____ Number of Years Employed _____

Current Work Schedule ☐ Days ☐ Evenings ☐ Nights ☐ Shift Worker Shift Length ☐ 8hr ☐ 10hr ☐ 12hr ☐ Other

Does your business take you out of town? ☐ Yes ☐ No

If you have been with your present Employer less than three (3) years, please list previous employment.

Former Employer _____ City/State _____ Reason for Leaving _____

Former Employer _____ City/State _____ Reason for Leaving _____

Have you ever been discharged or asked to resign from any position? ☐ Yes ☐ No *If yes, please explain.*

List the name, address, and telephone number of three references who are not related to you.

1
· _____
Name City Phone

2
· _____
Name City Phone

3
· _____
Name City Phone

Why do you want to be a volunteer firefighter?

Applicant's Statement

I **certify** that this application was completed by me and that all entries on it and all information in it are TRUE and COMPLETE to the best of my knowledge. In the event of employment, I understand that false, misleading, or omitted information in my application may result in discharge. I **authorize** investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In making this application for employment, I **understand** that an investigation may be made and information may be obtained, among other ways, through interviews with the personal references and past employers listed, through a credit check, a criminal history check, and/or a driver's record check. This inquiry may include information as to, among other things, my character, general reputation, and personal characteristics, as well as information about my work performance and workplace conduct. I **consent** to this investigation and to the consideration of any statements of references, former employers or others that are given in response to the inquiry. I **hereby release** all parties, including but not limited to the City of Manchester, personal references, and previous employers, from any and all liability for any injury or damage that may result from their furnishing information to the City of Manchester concerning me or any action the City of Manchester takes on the basis of such information. I **understand** that if I am offered a job as a condition of beginning my employment, I may be required to undergo a physical examination and/or drug screen and I hereby authorize any doctor, hospital, clinic, laboratory or other medical facility to furnish any medical information with reference to me as may be necessary in conjunction with that examination and related considerations. I **understand** that, according to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and United States citizen status or, if aliens, their legal authorization to work in the United States. As a consequence, I **understand** that any offer of employment to me by the City of Manchester is contingent upon my ability to produce the required documentation within the time period required by law. I **understand** that this application is not, and is not intended to be, a contract of employment and that any resulting employment relationship is for no fixed period of time and is terminable at any time and for any reason by the City of Manchester, or by me. I **further understand** that statements which may be contained in policies, practices, handbooks, or other material do not create any guarantee of employment and that the City of Manchester has the right to modify, amend, or terminate policies, practices, benefits plans, or other programs within the limits and requirements imposed by law. I **understand** that no representative of the City of Manchester, other than an officer, has the authority to enter into any agreement for any specific period of time or to make any agreement contrary to the foregoing and that any such agreement must be in writing to be binding on the City of Manchester.

Date

Signature of Applicant